

RUSSELL HINTON

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SUMMARY

I have over fifteen years of experience in the glazing industry. Most recently, for 7 years, I was employed as a Senior Project Manager for a commercial glazing company serving the greater DMV area. I managed projects ranging in value from \$50K-\$1million+. I possess broad knowledge of the glazing industry and detailed knowledge of various glazing systems associated with complex projects. My projects are consistently completed with attention to detail and quality in a timely, organized, and professional manner. I have experience coordinating and working closely with various general contractors and sub-contractors to ensure owner/architect requirements and needs are met or exceeded. My extensive trade experience, ability to manage projects and teams, and strong work ethic would be an asset to any company.

WORK EXPERIENCE

Design Glazing Concepts, Sr. Project Manager Sterling, VA	June 2014 – May 2021
Performance Glass Inc., Glazing Superintendent/Foreman Raleigh, NC	August 2011 – May 2014
A Touch of Glass, Job Foreman/Glazier Woodbridge, VA	August 2005 – July 2011

EDUCATION

University of Utah	2002-2004
Northern Virginia Community College	1999-2002

GLAZIER SKILLS AND EXPERIENCE

Project Management

- Manage and coordinate commercial projects ranging in value from \$50K - \$1million.
- Prepare submittals for various project specifications and scopes of work.
- Review contract documents and associated proposals, confirm initial takeoffs and material reviews, coordinate buyout of specified materials with estimators and vendors.
- Proficient in CAD, able to prepare submittal CAD shop drawings as well as fabrication drawings.
- Coordinate schedules to meet deadlines and budget parameters.
- Manage site staff and subcontractors.
- Prepare and maintain site records and reports related to work performed.
- Maintain detailed records of invoices associated with projects.
- Strong working knowledge of health and safety regulations (including OSHA and state regulations). Successfully completed *OSHA 30 Hour Course* (05/2012).

Site Planning and Preparation

- Coordinate with general contractors on timelines concerning fabrication, delivery, and installation. Attend weekly progress/coordination meetings with general contractor and other trades.
- Read, understand, and communicate complex architectural and shop drawings.
- Prepare cost estimates.

- Create accurate material counts and sizes for various materials for release.
- Create fabrication inputs through PartnerPak and Glazier Studio and applied to RHINO automated fabrication machine.
- Produce accurate and thorough field measurements.

Installation

- Possess extensive knowledge of glazing systems including curtain wall, architectural glass walls, and storefront.
- Possess broad knowledge of various architectural panel systems.
- Perform skilled glazing work required for glass installations and repairs including related window and door hardware.
- Able to operate various man-lifts and fork-lifts.
- Competent in the use of glazing tools and equipment.

Technical Skills

- AutoCAD
- PartnerPak, Glazier Studio
- Microsoft Office, Outlook, Excel, Word, Teams
- File Sharing Sites, Procore, Dropbox, PlanGrid

Customer Service and Business Development

- Communicate professionally and proactively with management, clients, vendors, and project teams.
- Worked with a number of local GC's on past successful projects, LF Jennings, Whiting-Turner, Forrester Construction, Scott-Long that resulted in future projects being awarded.
- Committed to client satisfaction.

REFERENCE

Darrell Weikle, President/CEO Ridgeline Glass & CAD Technical	(231) 206-3551
Spencer DeCamp, President Design Glazing Concepts	(703) 444-4445
Myles Teague, Estimator & Project Manager Design Glazing Concepts	(571) 216-6146
Jamie Johnson, Vice President & Operations Manager Performance Glass Inc.	(919) 782-8001
Raymond Van Horn, Co-owner A Touch of Glass	(703) 494-9091

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ROCKVILLE, MD



HUDSON COOK

WASHINGTON, DC

